

Georgia Department of Public Health – COVID-19 Vaccines
Vaccine Ordering Guidance
As of 5 JAN

Current Ordering Phase: 1A Expanded (Phase begins January 11)

Phase includes healthcare workers (paid or unpaid), laboratory, environmental services, LTCF staff and residents, individuals 65 and older, law enforcement officers, firefighters, and first responders.

Ordering Process:

1. Georgia anticipates federal allocations of Pfizer and Moderna amounts at the end of each week.
2. If Georgia receives a federal allocation, these amounts are then allocated to enrolled providers against current orders that have not been completely fulfilled.
3. Allocations are made based on previous shipments, equitable distribution, storage capabilities, current Phase Priority Populations, and vaccine availability.

When to place orders:

1. You have received all the vaccines you have previously requested; **and**
2. You are still vaccinating in the current Phase group; **and**
3. You have the capacity and capability to use the requested vaccine; **then**
4. Place orders for all vaccines through <https://www.surveymonkey.com/r/GA-COVID19-Orders> by **5pm on Wednesdays**. These orders will be placed for shipment the following week.

When not to place orders:

1. You still have an outstanding balance from your previous order; **or**
2. You have completed vaccinations for the current Phase group and have not been advised by the Georgia Department of Public Health to move to the next phase; **or**
3. You do not have the capacity or capability to use additional vaccines.

Second Doses:

1. 14 days after your initial shipment you can place an order for the second dose through the same link: <https://www.surveymonkey.com/r/GA-COVID19-Orders>.
2. This order will be compared to your first dose order.

What to do When you Complete a Phase Priority Group:

1. Continue to store and monitor any remaining vaccine supply: **and**
2. You may vaccinate partners in the current Phase Priority Group; **or**
3. Wait for guidance from DPH to begin vaccinating the next phase.

Vaccine Ordering and Delivery Cadence:

Pfizer		
Orders Processed in VTrckS Ordering System	Sites Receive Pfizer Vaccine and Kit**	Sites Receive Dry Ice Replenishment ***
Thursday -Friday (until 9am ET)	Monday	Tuesday
Saturday - Sunday (until 9am ET)	Tuesday	Wednesday
Monday (until 9am ET)	Wednesday	Thursday
Tuesday (until 9am ET)	Thursday	Friday
Wednesday (until 9am ET)	Friday	Friday
Ancillary kits will arrive within a 24-hour window of vaccine *Recipient may opt-out of dry ice		

Moderna		
Orders Processed in VTrckS Ordering System	Orders Processed in VTrckS Ordering System	Sites Receive Moderna Vaccine and Kit**
Thursday -Friday (until 9am ET)	Friday (until 12pm ET)	Monday /Tuesday
Saturday - Sunday (until 9am ET)	Saturday - Monday (until 12pm ET)	Tuesday /Wednesday
Monday (until 9am ET)	Tuesday (until 12pm ET)	Wednesday /Thursday
Tuesday (until 9am ET)	Wednesday (until 12pm ET)	Thursday /Friday
Wednesday (until 9am ET)	Thursday (until 12pm ET)	Friday / Monday
**Though many orders will be delivered next business day, some orders may take 2 business days; Ancillary kits will arrive within a 24-hour window of vaccine		